



Timelines for ADM Estimates and Selected Aid Entitlements for Calendar Year 2010

These timelines are subject to change.

Oct. 28, 2009 MDE/Program Finance: [Jeanne Krile at 651.582-8637 or jeanne.krile@state.mn.us](mailto:jeanne.krile@state.mn.us)

a. Be sure to follow each EDRS Update session step #2 with a Sum & Authorize step #3.

b. Confirm accuracy of current estimates with a Sum & Authorize step #3 to change 'Date Last Modified.'

c. Documentation for EDRS posted to: [EDRS Projections Documentation](#)

Date Due:	School Year:	Source:	Data:	Used for:
Jan. 8, 2010	2009-10	EDRS	District-wide Resident, Adjusted, Extended Time and LEP ADM estimates	a. Update estimated General Education aid entitlements for metered payments beginning Feb. 28, 2010 b. February forecast c. Legislative requests d. End of session analysis reports e. What If
	2010-11	EDRS	District-wide Resident, Adjusted, Extended Time and LEP ADM estimates	a. February forecast b. Legislative requests c. End of session analysis reports d. What If
	2011-12	EDRS	District-wide Resident, Adjusted, Extended Time and LEP ADM estimates	a. February forecast b. Legislative requests c. End of session analysis reports
Apr. 23, 2010	2009-10	EDRS	District-wide Resident, Adjusted and LEP ADM estimates	General Education Revenue report for estimating year end receivables for district's use in budgeting and cash planning. IDEAS metered payments are not updated.
	2010-11	EDRS	District-wide Resident, Adjusted, Extended Time and LEP ADM estimates	Estimated General Education aid entitlements for metered payments beginning July 15, 2010
	2011-12	EDRS	District-wide and School-level estimates	Seed the EDRS FY13 estimates
June 25, 2010	2009-10	EDRS	District-wide Resident, Adjusted, Extended Time and LEP ADM estimates	a. Estimated General Education aid entitlement for August 30 final payment b. Districts use these in estimating year-end receivables
Aug. 11, 2010	2009-10	MARSS*	MARSS year-end files	Estimated General Education aid entitlement for September 30 final payment
Aug. 27, 2010	2010-11	EDRS	District-wide Resident, Adjusted, Extended Time and LEP ADM estimates	a. Levy limitations for 2010 Pay 2011. These estimates generally are not changed after August 28th for levy reports b. Estimated General Education aid entitlements for metered payments beginning Sept. 30, 2010.
	2011-12	EDRS	District-wide Resident, Adjusted and Extended Time ADM estimates	Levy limitations for 2010 Pay 2011. These estimates can be changed through September 30 for levy reports.
Sept. 15, 2010	2009-10	MARSS*	MARSS year-end files	a. Update Tuition Billing for September 30 b. Estimated General Education aid entitlement for October 30 final payment
Oct. 1, 2010	2010-11	EDRS	District-wide Resident, Adjusted, Extended Time and LEP ADM estimates	a. Update General Education aid entitlements for metered payments beginning Oct. 30, 2010 b. November forecast c. Governor's recommendations
	2011-12	EDRS	District-wide Resident, Adjusted, Extended Time and LEP ADM estimates	a. November forecast b. Governor's recommendations
	2012-13	EDRS	District-wide Resident, Adjusted, Extended Time and LEP ADM estimates	a. November forecast b. Governor's recommendations
Oct. 27, 2010	2009-10	MARSS*	MARSS year-end files	Estimated General Education aid entitlement for November 30 final payment
Dec. 2010**	2010-11	MARSS*	MARSS Fall files	FY12 compensatory revenue
Dec. 30, 2010	2009-10	MARSS*	MARSS year-end	Final ADM for all aid entitlements using FY10 ADM and/or pupil units
Jan. 7, 2011	2010-11	EDRS	District-wide Resident, Adjusted, Extended Time and LEP ADM estimates	a. Update General Education aid entitlements for metered payments beginning Feb. 28, 2011 b. February forecast c. Legislative requests d. End of session analysis reports
	2011-12	EDRS	District-wide Resident, Adjusted, Extended Time and LEP ADM estimates	a. February forecast b. Legislative requests c. End of session analysis reports
	2012-13	EDRS	District-wide Resident, Adjusted, Extended Time and LEP ADM estimates	a. February forecast b. Legislative requests c. End of session analysis reports

*Refer to the MARSS webpage for more information on the MARSS reporting timelines. From the MDE home page select Accountability Programs>Program Finance>MARSS-Student Accounting

** MARSS reporting deadlines have not been established yet.

Estimates Received After January 8, 2010

1. Timelines for updating ADM estimates are posted to MDE's website: [ADM Estimates](#) or <http://education.state.mn.us> Select Accountability Programs>Program Finance>MARSS-Student Accounting>ADM Estimates.
2. Updates to estimated ADM are due to MDE by the first Friday business day in January:
 - a. All districts must update their resident, adjusted, extended time and LEP ADM estimates for the current year and the next two years via EDRS.
 - b. Charter schools in their fourth or later year must update their adjusted, extended time and LEP ADM estimates for the current year and the next two years via EDRS.
 - c. Charter schools in their first three years must update their adjusted, extended time and LEP ADM estimates via a paper report. Updates to the current year must be accompanied by a roster. Refer to the website for more information.
3. These are the estimates that will be used for the aid entitlements through the remainder of the fiscal year and for the February forecast, legislative session and end of session runs.
4. Requests to change ADM estimates received after the first Friday business day in January will not be used to update entitlements for payments in the current fiscal year. For payment purposes for the remainder of the fiscal year, MDE is locked into the appropriations based upon February forecast data (i.e., ADM estimates received by the first Friday business day in January).
 - a. Charter schools in their first three years must still comply with quarterly reporting requirements. Refer to the website.
 - b. All districts and charter schools using EDRS are encouraged to keep their ADM estimates current.
 - c. MDE reserves the right to lower a district's or charter school's ADM estimates and aid entitlements prior to June 30 based on an audit or other evidence indicating that a significant over-estimation has occurred.
- d. Current year ADM estimates on file at MDE as of June 30 will be used to compute aid entitlements for the first clean-up payment on August 30. Actual MARSS data are used for the September 30 and October 30 entitlements.